



Children and Young People Scrutiny Committee

Date: Tuesday, 6 November 2018

Time: 2.00 pm

Venue: Council Ante Chamber - Manchester City Council

Everyone is welcome to attend this committee meeting.

There will be a private meeting for members of the Committee at 1:30 pm in Committee Room 6, Room 2006, Level 2 of the Town Hall Extension.

Access to the Council Ante Chamber

Public access to the Council Ante Chamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

Filming and broadcast of the meeting

Meetings of the Children and Young People Scrutiny Committee are 'webcast'. These meetings are filmed and broadcast live on the Internet. If you attend this meeting you should be aware that you might be filmed and included in that transmission.

Membership of the Children and Young People Scrutiny Committee

Councillors –

Sameem Ali, Alijah, Hewitson, T Judge, Lovecy, McHale, Madeleine Monaghan, Sadler and Stone (Chair)

Co-opted Members -

Mr A Arogundade, Mr L Duffy, Mr R Lammas, Mrs B Kellner, Mrs J Miles, Dr W Omara and Ms Z Stepan

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 9 October 2018.

To receive the minutes of the Ofsted Subgroup meeting held on 2 October 2018.

Pages
5 - 16

5. Promoting Inclusion and Preventing Exclusion

Presentation of the Director of Education

This presentation provides further information on work to reduce the number of school exclusions, including the national review.

Pages
17 - 36

6. Supplementary Schools

Report of Children and Education Services

This report provides an update on the work in the city to engage and support Supplementary Schools.

Pages
37 - 46

7. Overview Report

Report of the Governance and Scrutiny Support Unit

This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

Pages
47 - 60

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Our Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Children and Young People Scrutiny Committee reviews the services provided by the Council and its partners for young people across the city including education, early years, school standards and valuing young people.

In addition to the elected members the Committee has seven co-opted member positions. These are:

- Representative of the Diocese of Manchester – Mrs Barbara Kellner
- Representative of the Diocese of Salford – Mrs Julie Miles
- Parent governor representative – Mr Ade Arogundade
- Parent governor representative – Dr Walid Omara
- Parent governor representative – Ms Zaneta Stepan
- Secondary sector teacher representative – Mr Liam Duffy
- Primary sector teacher representative – Mr Russell Lammas

The co-opted members representing faith schools and parent governors are able to vote when the Committee deals with matters relating to education functions.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

The Council welcomes the filming, recording, public broadcast and use of social media to report on the Committee's meetings by members of the public.

Agenda, reports and minutes of all Council Committees can be found on the Council's website www.manchester.gov.uk

Smoking is not allowed in Council buildings.

Joanne Roney OBE
Chief Executive
3rd Floor, Town Hall Extension,
Albert Square,
Manchester, M60 2LA.

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Rachel McKeon
Tel: 0161 234 4497
Email: rachel.mckeon@manchester.gov.uk

This agenda was issued on **Monday, 29 October 2018** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Mount Street Elevation), Manchester M60 2LA

Children and Young People Scrutiny Committee

Minutes of the meeting held on 9 October 2018

Present:

Councillor Stone – in the Chair

Councillors Hewitson, T Judge, Lovecy, Madeleine Monaghan and Sadler

Co-opted Voting Members:

Mr A Arogundade, Parent Governor Representative

Mrs B Kellner, Representative of the Diocese of Manchester

Dr W Omara, Parent Governor Representative

Ms Z Stepan, Parent Governor Representative

Co-opted Non Voting Members:

Mr L Duffy, Secondary sector teacher representative

Mr R Lammas, Primary sector teacher representative

Councillor Bridges, Executive Member for Children's Services

Councillor Rahman, Executive Member for Schools, Culture and Leisure

Julia Stephens Row, Independent Chair of Manchester Safeguarding Children and Adults Boards

Apologies:

Councillors Alijah and McHale

Mrs J Miles, Representative of the Diocese of Salford

CYP/18/47 Minutes

The Chair updated Members on the invitation to Damian Hines, Secretary of State for Education, and Vicky Beer, Regional Schools Commissioner, to attend a meeting of the Committee. He advised Members that no response had been received from Damian Hines. He reported that Vicky Beer had advised that it was not appropriate for her to attend a scrutiny committee meeting but that she was working with Council officers.

Decision

To approve as a correct record the minutes of the meeting held on 4 September 2018.

CYP/18/48 Annual Report of Manchester Safeguarding Children Board (MSCB) April 2017 – March 2018

The Committee received a report of the Strategic Director of Children's and Education Services and Julia Stephens Row, the Independent Chair of Manchester Safeguarding Children Board (MSCB) which provided an overview of MSCB's Annual Report for the period from April 2017 - March 2018. The full report was appended.

Julia Stephens Row referred to the main points and themes within the report which included:

- MSCB's business priorities;
- Challenges and improvements; and
- Future arrangements for safeguarding.

Some of the key points and themes that arose from the Committee's discussions were:

- Whether the number of school pupils with Social, Emotional and Mental Health (SEMH) needs was under-reported;
- Concern that the Neglect Strategy had not yet been fully embedded;
- When the new safeguarding arrangements would be in place and how a smooth transition would be ensured;
- Whether there was any learning which could be shared from the Home Office's National Prevent Peer Review process; and
- What was being done to improve the response to children who went missing from care.

Julia Stephens Row reported that it was not clear whether the number of pupils with SEMH needs was under-reported, however given the circumstances in the city that she might expect it to be higher and would raise this point with education partners. She advised Members that a lot of work was taking place in schools to support children and young people's mental well-being. She outlined work taking place to embed the Neglect Strategy including training and awareness-raising events and the establishment of lead officers within partner organisations; however, she acknowledged that more work was needed to fully embed the strategy and it remained a high priority. She outlined the work taking place to transition to the new safeguarding arrangements, advising that it was essential to maintain the focus on safeguarding work during the transition period. She advised Members that the new safeguarding arrangements had to be in place by September 2019 and that the plan for these had to be in place by June 2019. She suggested that the Committee receive an update report on the new safeguarding arrangements at an appropriate time, to which the Chair agreed.

The Strategic Director of Children's and Education Services reported that the full report from the Home Office's National Prevent Peer Review was not yet available but that the Council would use this review as an opportunity to learn. He suggested that, when the full report was available, feedback could be provided to the relevant scrutiny committees. He informed Members that the Children's Society carried out return interviews and follow-up interventions in relation to children missing from care and outlined the work of the Missing from Home and Care Panels in monitoring this issue and in taking action in relation to individual children where there were particular concerns.

Decision

To receive an update report on the new safeguarding arrangements at an appropriate time.

CYP/18/49 Leaving Care Service

The Committee received a report of the Strategic Director of Children's and Education Services which provided an update on the progress of activity to reform the delivery of Leaving Care Services.

Officers referred to the main points and themes within the report which included:

- The decision to bring the service in-house and to postpone the establishment of a Wholly Owned Trading Company (WOTC);
- Consultation and engagement with young people; and
- Human Resources (HR), financial, estates and ICT issues.

Some of the key points and themes that arose from the Committee's discussions were:

- The employment and training opportunities available for young people leaving care (our young people);
- The importance of suitable accommodation for our young people; and
- To welcome the appointment of specialist staff.

The Strategic Lead for Leaving Care updated Members on work to recruit to the specialist posts within the service, confirming that these would be permanent posts. The Strategic Director of Children's and Education Services outlined some of opportunities for our young people to enter employment and training. He confirmed that this included apprenticeships but advised that some young people were not yet ready to enter into employment so required additional support to be put in place to enable them to access these opportunities. He also reported that some of our young people went into higher education. He informed Members that Children's Services also worked with the Work and Skills Team to ensure that there was an appropriate offer for our young people. The Chair welcomed the work that Barclays Bank was doing with some of our young people, including those who were Not in Education, Employment or Training (NEET) and requested that more information on this be included in a future report.

The Executive Member for Children's Services confirmed that ensuring our young people had suitable accommodation was a priority for the Council. He added that he and officers would be able to provide an update on the work taking place to address this when they next reported back to the Committee on the Leaving Care Service.

Decision

To receive an update report in the next municipal year, to include further information on the work that Barclays Bank is doing to support our young people. To note that this report will also include an update on work to ensure suitable accommodation for our young people.

CYP/18/50 Draft Independent Reviewing Officer Annual Report 2017 – 2018

The Committee received a report of the Head of Quality Assurance for Safeguarding which introduced the draft Independent Reviewing Officer (IRO) Annual Report 2017 - 2018. The report provided an account of the activity of the Independent Reviewing Service between 1 April 2017 and the 31 March 2018.

Officers referred to the main points and themes within the report which included:

- An evaluation of the practice, plans and arrangements for Looked After Children (Our Children);
- An evaluation of the effectiveness of the IRO service in ensuring the Council as a corporate parent was discharging its statutory duties towards Our Children; and
- Evidence from the views of children and young people, carers and professionals.

Some of the key points and themes that arose from the Committee's discussions were:

- A request for clarification of the timescales for the final report to be produced;
- That some of the terminology used in the report (for example, Looked After Children rather than Our Children) was not in line with the terminology that young people had asked to be used and to request that this be amended in the final version of the report;
- Discussion of the figures in some of the graphs, in particular why the number of Our Children had decreased and then increased again;
- To question the validity of the IRO survey referred to in the report as only 16% of Our Children had responded and to ask whether an alternative format, for example, an app could result in a higher response rate; and
- To ask how the learning from young people's complaints was taken forward.

The Head of Quality Assurance for Safeguarding informed Members that the draft report would be considered at the Corporate Parenting Panel's meeting on 21 November 2018 and then, following any amendments, a final version would be published on the Council's website. She agreed that the terminology used would be amended in the final version of the report, to use the terms which Our Children had requested be used to describe them and their circumstances. She also advised that officers would strengthen the commentary around some of the graphs to make the information clearer. The Strategic Director of Children's and Education Services informed Members that the number of children who were looked after had decreased in 2016 – 2017 following the establishment of a permanent, stable leadership team. He advised that, at that time, there were children who were looked after but did not need to be and the service had focused on permanence planning and in ensuring that only those children for whom it was necessary entered the looked after system; however, he acknowledged that the numbers had risen again and informed Members that the numbers had risen nationally, regionally and locally. He suggested that the Committee might want to look at this in more detail at a later date. The Chair suggested that Members could look at this during a less formal session, outside of the Scrutiny Committee meetings.

The Head of Quality Assurance for Safeguarding reported that, while the service would have liked a higher response to the survey, the responses received were still important. She advised Members that it had been a short paper survey but that officers would look at using technology, including the Mind Of My Own (MOMO) app, in future. She outlined how complaints from children and young people were dealt with, advising Members that they were offered an advocate to support them through the complaints process. She assured Members that learning from complaints was acted on, which could involve incorporating learning into the development programme for staff or reviewing procedures.

Decision

To request that a session be arranged outside of the formal Scrutiny Committee meetings for Members to examine the number of children becoming Looked After and the reasons for the changes in the numbers.

CYP/18/51 Manchester Curriculum for Life

The Committee received an oral report of the Director of Education which updated Members on the pilot of the Manchester Curriculum for Life.

The Director of Education informed Members that the pilot had been launched in July 2018 and that over 30 schools, settings and youth providers were involved in testing the framework. She reported that the Council was also working with some foster carers who were interested in piloting the framework at home and advised that her team was developing challenges which children and young people could complete at home. She outlined work that had taken place since the Committee considered a report on the Curriculum for Life in July 2018, including developing the branding and creating a toolkit, and reported that these were now being tested as part of the pilot. She advised the Committee that her team was now arranging visits to the schools and other settings taking part in the pilot. She informed Members about the summer holiday reading challenge, linked to Read Manchester. She also reported that her team was working with the Assistant Executive Member for Schools, Culture and Leisure on how the Curriculum for Life could link in with the city's cultural offer.

Decisions

1. To request that examples of the branded materials being tested in the pilot be circulated to Committee Members.
2. To request a further report in approximately 12 months' time.

CYP/18/52 Attainment Headline Outcomes 2018 (provisional)

The Committee received a report of the Director of Education which provided a summary of the 2018 provisional outcomes of statutory assessment at the end of the Early Years Foundation Stage (EYFS), Key Stage 1, Key Stage 2, Key Stage 4 and Key Stage 5.

Officers referred to the main points and themes within the report which included:

- The context of the outcomes at each key stage;
- The outcomes; and
- Next steps.

Some of the key points and themes that arose from the Committee's discussions were:

- Work being undertaken to address the gap between EYFS outcomes in Manchester and the national average, including how the take-up of Health Visitor assessments through the Early Years Delivery Model (EYDM) could be improved;
- Concern that some Key Stage 2 results had been annulled due to maladministration of the assessments in two schools and whether schools were under too much pressure to achieve results, leading to children not receiving a broad, rich education;
- That the figures suggested that children performed well in some subjects, such as mathematics, earlier in their school life but that this had declined by Key Stage 4 and what were the reasons for this; and
- To recognise the progress that had been made and to commend the work of staff in Manchester schools and the Council's Education Service under challenging circumstances.

The Director of Education informed Members that colleagues in Manchester Health and Care Commissioning (MHCC) were producing a business case to their Board on whether health visiting in the city could be increased. She reported that the Council was looking at whether other staff within the EYDM such as Outreach Workers could do more to encourage families to take up the health visitor assessments and how Early Years and Early Help could work more closely together to address this. She reported that the EYDM was introduced in April 2015 so the first cohort of children under this model hadn't started school yet and that the Council would need to see what the outcomes were for these children. She informed Members that 95% of Early Years settings in Manchester were now judged by Ofsted to be good or better and that there would now be a focus on working with them, in partnership with schools, on areas like literacy so that children were school ready.

The Director of Education reported that Ofsted had now acknowledged that there was too much focus on results and that a broad, balanced curriculum was important. She informed Members that Ofsted was reviewing its framework in light of this. She advised the Committee that those children currently at primary school and those at Key Stage 4 were different cohorts of pupils who were being educated under different curricula so it was hoped that positive outcomes in mathematics would be reflected at Key Stage 4 as this cohort of pupils made their way through the education system.

Decisions

1. To recognise the progress that has been made, to commend the work of staff in Manchester schools and the Council's Education Service under challenging circumstances and to ask the Director of Education to pass this message on to headteachers.

2. To note that the Committee will receive a further report with the final, confirmed results.

CYP/18/53 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained key decisions within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve. The Chair confirmed that he would discuss with officers a suitable date for the Committee to consider the Annual Adoption and Fostering Report.

Decision

To note the report and agree the work programme.

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Children and Young People Scrutiny Committee – Ofsted Subgroup

Minutes of the meeting held on 2 October 2018

Present:

Councillor Stone – in the Chair
Councillor Hewitson

Mrs B Kellner, Co-opted Member, Representative of the Diocese of Manchester

Councillor Bridges, Executive Member for Children’s Services
Councillor Rahman, Executive Member for Schools, Culture and Leisure

Apologies:

Councillor Lovecy
Mr R Lammas, Primary sector teacher representative

CYP/OSG/18/21 Appointment of Chair

Decision

In the absence of Councillor Lovecy, to agree that Councillor Stone be appointed as Chair of this meeting.

CYP/OSG/18/22 Minutes

The Chair informed Members that, as requested by the Subgroup, Damian Hines, Secretary of State for Education, and Vicky Beer, Regional Schools Commissioner, had been invited to attend a meeting of the Children and Young People Scrutiny Committee. He advised Members that no response had been received from Damian Hines. He reported that Vicky Beer had advised that it was not appropriate for her to attend a scrutiny committee meeting but that she was working with Council officers.

Decision

To approve as a correct record the minutes of the meeting held on 26 June 2018.

CYP/OSG/18/23 Post Ofsted Inspection Action Plan - Progress Report

The Subgroup received a report of the Deputy Director of Children’s Services which outlined activity undertaken by the service and where relevant its partners to respond to the recommendations from Ofsted following their inspection of Manchester’s Children Services in 2017.

Officers referred to the main points and themes within the report which included:

- The structure of the action plan;
- The delivery of the action plan; and
- Progress, risks and next steps in relation to each of the recommendations arising from Ofsted’s inspection.

The Strategic Director of Children's and Education Services also provided Members with an oral update on Ofsted's recent focus visit, advising that the outcome of this visit was due to be published on 10 October 2018. The Chair requested that this document be circulated to Members of the Children and Young People Scrutiny Committee, once published.

Some of the key points and themes that arose from the Subgroup's discussions were:

- Staffing issues, including the recruitment and retention of staff and how new staff were supported;
- The importance of ensuring young people leaving care had access to suitable accommodation; and
- Progress in improving Greater Manchester Police's (GMP's) response to domestic abuse incidents involving children.

The Strategic Director informed Members that his service had reduced the number of agency workers used, advising that stability of the workforce was important in ensuring the quality of social work practice. He also outlined the support provided to newly qualified social workers. The Executive Member for Children's Services reported that Ofsted had identified the workforce as one of the service's strengths and that this had been borne out when he had visited staff. He informed Members about work to tackle homelessness, involving a number of Executive Members and the Senior Management Team, and advised that suitable accommodation for young people leaving care was one of the areas being focused on. The Strategic Director informed Members that GMP had agreed to place two police officers in each of the three Locality Hubs, to work alongside Children's Services staff.

Decisions

1. To welcome the progress made so far.
2. To request that Ofsted's letter on their recent focus visit be circulated to Members of the Children and Young People Scrutiny Committee, once it has been published.

CYP/OSG/18/24 Terms of Reference and Work Programme

The Subgroup reviewed the terms of reference for the Subgroup and the work programme.

A Member updated the Subgroup on the recent visit to Armitage Primary School, advising that it was an excellent school and reporting on work to build a new nursery. The Chair noted that the Subgroup had also requested a visit to a daycare provider and asked that this be followed up.

Decisions

1. To agree the terms of reference and work programme.

2. To write to Armitage Primary School to thank them for accommodating the visit.

CYP/OSG/18/25 Exclusion of the Public

A recommendation was made that the public be excluded during consideration of the following two items of business because they contained exempt information as provided for in the Local Government Access to Information Act and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

Decision

To exclude the public during consideration of the following two items of business.

CYP/OSG/18/26 Newall Green High School (Ofsted Inspection Action Plan) (Public Excluded)

The Subgroup received the action plan for Newall Green High School, following the Ofsted inspection in March 2018, when the school had been judged to be inadequate. The Subgroup discussed how the school was working with the Council and other partners to secure improvements. They also discussed staffing changes and the challenge of attracting new pupils.

Decisions

1. To write to the Executive Head of Newall Green High School to thank him for sharing the action plan and to wish the school every success in its improvement journey.
2. To request feedback on the school's next Ofsted visit and to note that this is likely to take place around March 2019.

CYP/OSG/18/27 The Grange School (Ofsted Inspection Action Plan) (Public Excluded)

The Subgroup received an oral update on progress since the Subgroup had considered the Grange School's action plan at its meeting on 20 March 2018. The Senior School Quality Assurance Officer outlined the improvements being made with support from the Council and through a partnership with another local school. He also informed Members about the work of the school's Interim Executive Board.

Decision

To receive the Interim Executive Board's update report, when this is available.

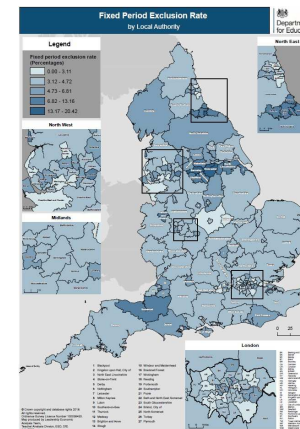
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Promoting Inclusion & Preventing Exclusion – *Developing a strategy for Manchester*

November 2018

National Review of Exclusions

- All state funded schools in England operate under the same exclusions framework. Despite this, there are differences in exclusion rates between schools, areas of the country, and pupils with different characteristics.
- On 16th March 2018 the Department for Education (DfE) launched national review of exclusions led by Edward Timpson to call for evidence & then examine the factors that drive those differences and to explore and evaluate best practice for those areas where the disparities are less significant.
- Recommendations in process of being drafted.
- The review aims to report to the Prime Minister and the Secretary of State by the end of 2018.



Permanent exclusions from Manchester schools



All Schools – Permanent Exclusions					
		2013/14	2014/15	2015/16	2016/17
Manchester	Number	30	60	76	105
	Percent	0.03%	0.07%	0.09%	0.13%
England	Number	4,950	5,800	6,685	7,720
	Percent	0.06%	0.07%	0.08%	0.1%

Permanent exclusions from Manchester Primary Schools



Primary Schools – Permanent Exclusions					
		2013/14	2014/15	2015/16	2016/17
Manchester	Number	X	6	12	11
	Percent	X	0.01%	0.02%	0.02%
England	Number	870	920	1,145	1,255
	Percent	0.02%	0.02%	0.02%	0.03%

Permanent exclusions from Manchester Secondary Schools



Secondary Schools – Permanent Exclusions					
		2013/14	2014/15	2015/16	2016/17
Manchester	Number	21	49	64	94
	Percent	0.09%	0.19%	0.24%	0.34%
England	Number	4,000	4,790	5,445	6,385
	Percent	0.13%	0.15%	0.17%	0.2%

Reasons for Exclusion

- Main reason for fixed term exclusions in Manchester continues to be persistent disruptive behaviour, followed by verbal abuse or threatening behaviour towards an adult.
- Nationally, the top two reasons are persistent disruptive behaviour and physical assault against a pupil.
- Main reasons for permanent exclusions in from Manchester Schools (41%) is persistent disruptive behaviour.
- Second most used reason for a permanent exclusion is verbal abuse or threatening behaviour towards an adult, with (12.4%)
- Nationally the main reasons are persistent disruptive behaviour and physical assault against a pupil.
- In Manchester 53.7% of the pupils permanently excluded in 2016/17 had an identified SEND.

What we did...

- Held a multiagency workshop 26th April 2018.
- Further multi-agency discussion Children's Board 4th May 2018.
- Further discussion with Manchester Head Teachers and Senior Leaders at Virtual School Training session 10th May 2018.
- Discussion with a group of young people about preventing exclusion July 2018
- Individual discussions with every MAT located in City and senior officers regarding addressing exclusions and potential role of MATs
- Focus group of head teachers who have reduced exclusions in their schools met Edward Timpson as part of the National Review.
- Discussions with head teachers through other strategic groups and meetings.

What the discussions focused on...

Discussions have focused on:

- What is cause of rise in exclusions?
- What is already working to prevent permanent exclusion?
- What do we need to do to ensure:
 - Earlier intervention
 - Good transition
 - Children return to mainstream schooling when appropriate
 - Preventative offer in place
 - Effective continuum of alternative provision in place across City
 - Multi agency approach
 - Incentives to be inclusive

What discussions showed we need to do...

- Develop a toolkit so every setting/school knows what help is available to support them to support children at risk of permanent exclusion (PX).
- Training for staff e.g. developing positive whole school policies & practices, use of restorative approaches, ELKLAN, understanding trauma & attachment,
- Establish a *Support and Challenge Board* to discuss a school's plans to reduce high/increased rate of exclusion
- Support the development of more in-house alternative provision on site at schools.
- Earlier intervention – access to high quality, off site part time provision with a holistic approach
- Transition - longer transition period with primary staff briefing secondary staff once child is known.
- Expand parent champion model to include parents of children at risk of PX
- Police working differently with schools e.g. being based in schools or working out of schools, supporting with risk assessments
- Bridging the gap conversation focusing on children at risk of PX – including more agencies

Developing an Inclusion Strategy for Manchester

The summer term multi-agency consultations which informed the development of this strategy identified that:

- Reducing exclusions is everybody's business and requires a robust multi – agency approach.
- Activity to promote inclusion and reduce exclusions must be embedded into all work with children, young people and families
- Schools want advice, resources and training to support best practice.

The Strategy outlines the different strands of proactive work to prevent exclusions which is already underway and the further developments to be undertaken at each stage:

- **Strand 1 - Universal Provision**
- **Strand 2- Early Intervention Provision**
- **Strand 3- Alternative Provision or Specialist Support**
- **Strand 4- Ensuring Best Practice in the use of Exclusion**

STRAND 1 - Universal

We will:

- Work with Head teachers and Governors and provide a checklist of activity that should be undertaken prior to taking decision to exclude
- Provide head teachers with a ladder of support that should be put in place for all children to avoid and prevent the use of exclusion.
- Develop a directory of who to contact within the Local Authority and other services to discuss how to prevent an exclusion.
- Establish a 'Support and Challenge' Board with the Director of Children's Services and the Director of Education and invite schools with high exclusion rates to discuss their plan to both improve educational outcomes and reduce exclusions.
- Disseminate and support schools to embed the use of Manchester's revised Matching Provision to Need to Tool (MPNT).
- Continue to provide a range of training to all schools on Developmental Trauma and Attachment.

STRAND 1 - Universal

- Implement a pilot with a number of Manchester Schools to evaluate the impact of embedding whole school trauma and attachment aware approaches on indicators including attendance, exclusions, behaviour incidents, progress and attainment. Outcomes of the pilot will be disseminated to all schools.
- Roll out training on the use of Goodman's Strengths and Difficulties Questionnaire (SDQ) and The Boxall Profile Tool to all schools.
- Roll out ELKLAN training to all schools.
- Share model school behaviour/relationships policies which provide guidance to staff, young people and parents/carers on promoting positive behaviour in school whilst also being flexible enough to allow for reasonable adjustments to be made to meet the needs of children and young people experiencing SENDs including social, emotional and mental health (SEMH) difficulties.
- Promote and share good practice in the use of Restorative and Rights Respecting approaches.

STRAND 1 - Universal

- Promote and support the delivery of high quality Careers Education, Information, Advice and Guidance to all young people including the provision of early support for young people as they are preparing to leave school and move into Post 16 Provision.
- Recommission Manchester's Targeted Youth Support Service (TYSS) and prioritise:
 - the prevention of young people becoming NEET
 - Positive engagement with those young people who are not current accessing provision and need support to move towards and into Education, Employment and Training.

STRAND 2 – Early Intervention

- Develop a **Toolkit of resources and multi-agency support for schools** providing comprehensive information about the resources, advice, training, services and funding they can access in their work to effectively support young people and prevent exclusions.
- Promote the most up to date outreach offer available to schools from Manchester PRUs, Specialist Schools and the Manchester Hospital School
- Develop and publish a comprehensive directory of Manchester CAMHS services, referral routes and training offer.
- Develop a protocol for requesting emergency funding to support timely intervention to prevent exclusion.
- Develop and disseminate guidance on the development of good quality, in-house, onsite alternative provision and inclusion centres and the development of effective personalised timetables
- Develop an outreach support offer for High Schools on meeting the needs of young people experiencing social, emotional and mental health needs
- Work with schools to review the current High Schools' Managed Moves Protocol to ensure it aligns with all relevant statutory and best practice guidance.

STRAND 2 – Early Intervention

Ensure through the Early Help Strategy and the work of the Early Help Hubs that:

- Children, Young People and Families who need additional support are fully involved in the development of their own plan and that appropriate services can be accessed no matter where they live.
- There is city wide recognition that Early Help isn't a service or a single team, but a way of working with families that all partners and stakeholders working with children and families can put in to practice.
- The local delivery of the offer of early help is strengthened through a North, Central and South Locality model of 'place based approaches' with an enhanced focus on early years, Voluntary, Community, Social Enterprises (VCSE), community health (including CAMHS) and schools.

STRAND 2 – Early Intervention

- Strengthen the communication and working practices between schools, services and the Manchester Youth Justice Teams to support early intervention work with young people at risk of involvement in child criminal exploitation.
- Work with Greater Manchester Police (GMP) and the Community Safety Partnerships to develop enhanced support to and guidance for schools including on managing and risk assessing incidents of knives and other potential weapons being brought into school.
- Work with GMP and High Schools to develop a Service Level Agreement (SLA) for school based police officers funded by schools.
- Disseminate any new practice guidance emerging from national and local reviews.

STRAND 3 – Alternative Provision Or Specialist Support.

We will:

- Increase the range of and access to alternative provision across the city.
- Work with providers to develop short stay intervention programmes for children and young people at risk of permanent exclusion.
- Increase the range of specialist provision across Manchester.

STRAND 4 – Ensuring Best Practice In the Use of Exclusion

We will:

- Ensure we provide up to date guidance to Manchester Schools on the use of exclusion which promotes inclusion and is updated in response to any changes to statutory, national and local best practice guidance.
- Maintain a Toolkit of resources and multi-agency support for schools providing comprehensive information about the resources, advice, training, services and funding they can access in their work to effectively support young people and prevent exclusions.
- Monitor the use of exclusion in each school and where there is high and/or increasing rate of exclusion we will invite schools to attend the Support and Challenge Board to discuss the reasons for exclusions and preventative measures being put in place.
- Ensure that Manchester's In Year Fair Access Protocols (IYFAP) are maintained and applied so as to support young people who are subject to IYFAP into an appropriate new school as soon as possible following a permanent exclusion.
- Ensure that robust processes are maintained to support young people who are not subject to IYFAP (Young People in care & those with an EHCP) into an appropriate new school as soon as possible following a permanent exclusion.

Next Steps...

- Consulting on Manchester's draft "*Promoting Inclusion & Preventing Exclusions*" Strategy with schools & multi-agency partners.
- Submitted an expression of interest for an AP Free School.
- Issued new Exclusions guidance.
- Support and Challenge Board established
- Launched whole school trauma and attachment awareness pilot with 22 Manchester schools.
- **National Exclusions report due to be published in December 2018 – plan to launch Manchester's Strategy in January 2019**

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**Manchester City Council
Report for Information**

Report to: Children and Young People Scrutiny Committee – 6 November 2018

Subject: Supplementary Schools

Report of: Children and Education Services

Summary

Updates the Committee on the work in the city to engage and support Supplementary Schools.

Recommendations

Members of the Children and Young People Scrutiny Committee are asked to review and consider the content of the report.

Wards Affected:

The functions and services covered in the report are provided to all wards in the city.

Alignment to the Our Manchester Strategy Outcomes (if applicable)

Manchester Strategy outcomes	Summary of how this report aligns to the OMS
A thriving and sustainable city: supporting a diverse and distinctive economy that creates jobs and opportunities	Supplementary Schools are managed and run by volunteers, who gain valuable experiences that may support them into employment.
A highly skilled city: world class and home grown talent sustaining the city's economic success	Children attending Supplementary Schools have opportunities to gain additional GCSEs and 'A' Levels that are not offered by mainstream schools.
A progressive and equitable city: making a positive contribution by unlocking the potential of our communities	Children attending Supplementary Schools gain skills, knowledge and qualifications that support their development as global citizens eg in cultural knowledge and modern languages. They also develop self-confidence in their own heritage and cultural identity. Recognition and support for Supplementary Schools is a key factor in communities to build on their strengths and to feel included.
A liveable and low carbon city: a destination of choice to live, visit,	In addition to Manchester residents, families from a wide range of neighbouring Local Authorities and

work	regions visit Manchester regularly to enable their children to learn in our Supplementary Schools. Whilst children are in classes, parents may be accessing nearby facilities which is of benefit to the local economy.
A connected city: world class infrastructure and connectivity to drive growth	Supplementary Schools are managed and run mainly by Black and Minority Ethnic (BME) communities who maintain close links with their home countries, eg through recruiting PHD students as volunteer teachers and practical support from Governments and Embassies eg for resources. Both the University of Manchester and the Manchester Metropolitan University support Supplementary Schools through their Widening Participation programmes.

Contact Officers:

Name: Paul Marshall
 Position: Director of Children & Education Services
 Telephone: 0161 234 3804
 E-mail: p.marshall1@manchester.gov.uk

Name: Amanda Corcoran
 Position: Director Education Services
 Telephone: 0161 234 4314
 E-mail: p.marshall1@manchester.gov.uk

Name: Linda Evans
 Position: Head of Quality Assurance for Safeguarding
 Telephone: 0161 234 4960
 E-mail: L.Evans1@manchester.gov.uk

Name: Isobel Booler
 Position: Head of School Quality Assurance and Strategic SEND, Education
 Telephone: 07774005731
 E-mail: i.booler@manchester.gov.uk

Name: Jenny Patterson
 Position: Safeguarding Lead for Education
 Telephone: 0771 752 7750
 E-mail: j.patterson@manchester.gov.uk

Background documents (available for public inspection)

Manchester Supplementary schools shared data in 2012 as part of national research funded by the Paul Hamlyn Foundation. This concluded that 'supplementary schools are likely to make an important contribution to their pupils' education and academic attainment, and that these findings provide evidence that their contribution is commonly

positive. We also recognise that the impact of supplementary schools on pupils is not limited to their academic attainment, and indeed there may be many wider benefits to their confidence, well-being, development of character and skills which is likely to be as important to the pupils themselves.

‘Supplementary Schools: Descriptive analysis of supplementary school pupils’ characteristics and attainment in seven local authorities in England, 2007/8 - 2011/12’
Dave Evans and Kirsty Gillan-Thomas, May 2015, Paul Hamlyn Foundation.

1.0 Introduction

Supplementary schools are voluntary organisations that offer formal and informal learning and developmental enrichment opportunities to children outside of school and beyond the regular school day or year. They can be focussed on heritage languages, core curriculum, faith or culture and can take learners from Early Years Foundation Stage (EYFS) up to adults.

The term 'Supplementary Schools' includes faith teaching eg Christian sunday schools, madrassahs run by mosques, and classes in Sikh or Hindu temples.

Supplementary schools make a contribution to raising the attainment of Black and Ethnic Minority (BME) pupils in the city through promoting positive self identity, pride in heritage and culture, study skills and preparation for exams as well as through positive community role models. They also have a valuable role supporting the integration of new, potentially vulnerable and isolated families such as asylum seekers and refugees.

The majority are established and managed by BME community members and may be part of a larger community group or religious organisation. There are at least 1000 volunteers working in Supplementary schools in the city at any one time, some highly experienced who have been managing or teaching in their school for many years and some very new. Many are professionals with full time jobs, others may be studying for degrees or PHDs. All are committed to developing the skills and knowledge of children from their communities and give their time at evenings and weekends, both to develop their own skills by attending training and to deliver education to children.

Pupil numbers range from 20 to 500 and they may be of Nursery age up to Sixth Form. The majority serve their own communities, but some Supplementary schools also accept children or adults from other backgrounds who are interested in learning about new languages and cultures.

Approximately 12,000 children, including from other Greater Manchester authorities and the wider North West region, attend Supplementary schools in Manchester each week. Many languages, cultures, religions and countries of origin are represented, reflecting the diverse communities in the city. Through partnerships with Supplementary schools, the LA is able to promote inter-community and inter-faith cohesion as well as offering a platform to support communities to have a voice.

Manchester has supported Supplementary schools for over 20 years through:-

- an ethos of inclusion and promotion of community cohesion;
- allocation of officer time from Education and Children's Services;
- promotion of good safeguarding practice through training, individual support and follow-up of any concerns;
- recognition through awards, networks and at the annual achievement events
- strategic oversight of the sector through reports to Senior Leadership Team, Manchester Safeguarding Children Board and Scrutiny Committees, including Communities and Children and Young People

2.0 Legislation and Statutory Guidance

Children's Services' work with Supplementary schools is based on the following key legislation and statutory guidance.

- a) Public Sector duty to foster good relations between different groups under the Equality Act 2010;
- b) Section 11 of the Children Act 2004 requires Local Authorities (LA) to make arrangements to ensure that their functions are discharged with a view to safeguarding and promoting the welfare of children. The statutory guidance for the Director of Children's Services (DCS), re-issued in 2012, states that the DCS should ensure that there are clear and effective arrangements to protect children and young people within their area from harm (eg recommending that relevant staff have DBS checks and access to Safeguarding training);
- c) 'Working Together to Safeguard Children, a guide to inter-agency working to safeguard and promote the welfare of children', July 2018;
- d) 'Keeping Children Safe in Education', statutory guidance for schools and colleges;
- e) Planning Regulations enable a response where there is a breach of planning permission or if premises are used for a different purpose than registered for Council Tax;
- f) Health and Safety Laws enable a response if there is evidence that premises are unsafe;
- g) The need for organisations working with children to have appropriate Insurance to cover the their activities;
- h) Prevent Duty 2015 - LAs 'should take steps to understand the range of activity and settings in their areas and take appropriate and proportionate steps to ensure that children attending such settings are properly safeguarded. In assessing the risks associated with such settings local authorities should have regard to whether the settings subscribe to voluntary accreditation schemes.'

Supplementary Schools are not regulated by the Education Acts or by OFSTED. However, officers encourage them to comply with the above legislation and to work towards voluntary accreditation to ensure that staff have had DBS checks, that premises are suitable and that policies around safeguarding are in place.

3.0 Successes for Children and for Communities

Many Supplementary schools teach heritage languages, including Chinese, Arabic, Urdu, Polish, Farsi and Bengali, to GCSE and to 'A' level standards. Some are registered exam centres. Others arrange for their pupils to sit exams in a mainstream school. Pupils usually achieve top grades. For example in 2018:-

Almanar Arabic School (based in Burnage Academy for Boys)

GCSE A* x 14, A x 2, C x 1
 A level AS A x 3, B x 1, C x 1
 A2 A* x 2, A x 1, B x 1

The Sudanese School (based in Manchester Academy)

GCSE A* x 9

Huaxia Chinese School (based in the University of Manchester)

GCSE A* x 23
 A level AS A x 15, B x 5, D x 1
 A2 A x 2, B x 3, C x 5, D x 1, E x 2

Other schools offer accreditation through non-UK exam systems, for example Libyan and Ukrainian.

Supplementary schools also participate in citywide events, celebrating and sharing their heritage cultures. Six schools were part of the Manchester Parades 2017 and 2018. Two schools regularly take part in the Dragon Race, organised by the Chinese communities. The Bosnian School organise an annual march and event 'Remembering Srebrenica'. The annual Supplementary School Achievement Event is always well supported. This is hosted by the Widening Participation Team from the University of Manchester. It is an opportunity to schools to showcase what the children have been learning - dance, music, languages, history and religion. This year's event in June was attended by nearly 200 children and 100 parents/teachers from 18 Supplementary schools. VIPs from the LA, the University and elected members watched the performances and certificates for children, volunteer teachers and for the schools were presented by the Lord Mayor.

4.0 Role of Safeguarding in Education Team

The focus of the team's work with Supplementary Schools is to:-

- Build and maintain positive relationships with the sector through one to one visits and proactive support;
- Facilitate networks to share ideas and good practice and also the annual Achievement Event;
- Promote high quality through recognition of achievements and mentoring towards accreditation (previously through the NRCSE Quality Framework and currently our own Manchester Award);
- Promote effective Recruitment and Safeguarding practice through support for DBS checks and delivery of targeted training on Child Protection and Behaviour Support
- Work with partner agencies to follow up any concerns or complaints about safeguarding of children attending Supplementary Schools;
- Work with partners, including the Universities, to raise aspirations and to support a range of projects
- Keep Senior Leaders informed of achievements and developments

There is a history of positive engagement with many Supplementary schools over the last 20 years. However there is some mobility in the sector and in that time, others have closed or moved out of the city or a change in leadership may mean losing contact. New ones are set up by newly arrived communities eg Latvian and Kurdish in recent years. The Safeguarding in Education Team RAG-rates Supplementary schools according to their engagement with the LA and if any concerns have not been effectively addressed. Of the 116 Supplementary Schools known to be active, 27 are RAG-rated Green (attended Networks and Achievement Event and achieved or currently working towards Awards, 37 are Amber (attended Networks/Achievement Event and previously achieved

awards), 32 are Red (known to be operating but have disengaged and there has been no response to contacts since 2015) and 20 are Purple (new schools with initial contact). There are a further 51 that have been known to the team in the past, but appear to no longer be operating. The Safeguarding in Education Team continue to share information with all supplementary schools and will continue to make every effort to engage with each. The DFE Out of Schools (OOS) Pilot 2018/19 detailed in section 7.1 of this report will provide additional capacity to assist with these efforts during the next year.

Summary of Engagement with Local Authority 2017-2018	
Termly Networks	48 attendees from 15 organisations
Achievement Event	Over 300 attendees from 18 orgs and 12 performances
Safeguarding Training	102 participants from 24 organisations
Designated Safeguarding Lead Training	7 attendees
Behaviour Training	76 attendees from 25 organisations (3 schools have accessed further whole school training themselves)
First Aid Training	31 attendees from 14 organisations
Safeguarding from Radicalisation Training	10 attendees from 7 organisations
Safeguarding from Radicalisation Pupil Workshops	2 organisations
Awards Achieved	3 x MCC Foundation Award, 2018 National Resource Centre for Supplementary Education (NRCSE) 30 Bronze. 6 Silver and a Gold

Summary information about all Supplementary schools that are known to be active is accessible on the Help and Support Manchester website.

5.0 Promoting Good Safeguarding Practice and responding to need

The Safeguarding in Education Team delivers a wide range of safeguarding training, which is tailored to Supplementary schools and is held in community venues, usually at weekends to ensure that volunteer teachers are able to attend.

As an umbrella body, the LA is able to process DBS checks for volunteer teachers and supports a small number of Supplementary schools with the costs, if these would otherwise be prohibitive for them.

There is a multi-agency approach if any safeguarding concerns are raised, including GMP, the Fire Service, Social Care, the Designated Officer, Housing, Neighbourhood teams, mainstream host schools and the Safeguarding in Education Team.

Recent examples include:-

- Follow-up of allegation referred to the Designated Officer - Response has been for a school visit to offer support and training. The Supplementary school has since been the venue for Safeguarding training and been open to further

support. It has also attended a Network event. The indirect outcome of the referral has been very positive.

- Follow-up of referrals from GMP and Neighbourhood Teams - complaint that a madrassah was operating from a private house. There have been two home visits, discussions with the teacher to advise that the premises are not suitable for classes and liaison between GMP and the Housing Association.
- A parent raised a concern directly with the Safeguarding in Education Team regarding inappropriate access to the Internet during a Supplementary school session. The LA officer followed this up through the Board of Trustees and the Head and also with the host mainstream school. The trustees dealt with issues with support from mainstream head re access to IT equipment and follow-up support is in place re policies and procedures.

Arena Attack on 22/05/17

Following the arena attack, many BME communities felt vulnerable. The Safeguarding in Education Team contacted all Supplementary schools to provide information and link them into support eg regarding how to report Hate Crime and how to access counselling and drop-in sessions for children and parents.

Communities were also linked into the work of the neighbourhood teams regarding the events. Supplementary schools sent letters and posters of support to the 'We Love Manchester' campaign eg from the Al Hikmah and the Almanhal.

"Children at Al Hikmah Academy have taken part in several activities today through art and written work promoting unity and love they have for their city Manchester and the innocent victims.

As a Supplementary School within Manchester we will stand proud and firm alongside fellow Mancunians and we refuse any such acts to come in the way of our unity and religious harmony".

6.0 Ongoing Challenges

The mobility of the sector can make it difficult for the LA to maintain a complete picture of all the provision that children are attending in the city and to be assured that there are appropriate policies and procedures in place to ensure the safety and wellbeing of children attending.

Supplementary schools are run by volunteers and can struggle to source sufficient funding and appropriate premises.

Some Local Authority teams and partners may not always have the capacity to visit and work with Supplementary schools outside standard working hours at evenings and weekends.

7.0 New Initiatives and Developments

7.1 DFE Out of Schools (OOS) Pilot 2018/19

Manchester has taken up the opportunity to participate in a national pilot which is aimed at:-

- developing an understanding of the risks associated with some out-of-school settings in their area, including a better understanding of the volume and different types of setting in operation, and level and quality of safeguarding practices in place;
- developing partnerships (where these do not already exist) with relevant local and national agencies;
- considering how best to use existing legal powers held by relevant agencies and the local authority (e.g. health and safety, premises regulation, general safeguarding provisions), alongside community engagement and outreach, to identify and intervene in settings of concerns;
- sharing lessons learned and generating best practice for national dissemination on multi-agency working, and outreach and engagement with communities and parents on safeguarding issues (with particular regard to isolated communities).
- identifying any challenges or gaps in the current safeguarding framework, and how these might be addressed (including where regulation could be strengthened further to make current safeguards more effective)

This will enable us to further develop and build on our existing good practice, extending it to a wider range of organisations and to raise awareness of partners. It will also support us to build partnerships with other LAs to share practice, especially around voluntary accreditation and identifying and following up any safeguarding concerns.

7.2 Planned Actions

Safeguarding:

- Ongoing programme of Safeguarding training (at least 10 sessions pa held in community venues);
- Ongoing programmes of training in Behaviour Management and First Aid (at least 3 sessions of each pa held in community venues);
- 2 planned sessions of E-safety training held in community venues;
- Further develop Designated Safeguarding Lead role and specialist training
- Produce leaflets and posters for parents to support them to ensure their children are attending a well-run and safe Supplementary school.
- Safeguarding Guidance Booklet to be finalised and circulated

Promoting Quality:-

- Increase numbers of Supplementary Schools gaining MCC Award

Participation and Networking:-

- Promote attendance at Networks and Achievement Event
- Promote involvement at Prevent community events eg 'Rethinking Radicalisation'
- Sharing Practice:- links with other LAs through DFE OOS Project
- Further develop links between Supplementary and host mainstream schools
- Develop a pilot group of to work through the Rights Respecting Schools accreditation
- Extend work to other communities and groups working with children in the City
- Commission support with mapping and further development of Manchester Award

**Manchester City Council
Report for Information**

Report to: Children and Young People Scrutiny Committee – 6 November 2018

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for information
- Work Programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

Name: Rachel McKeon
Position: Scrutiny Support Officer
Tel: 0161 234 4997
Email: rachel.mckeon@manchester.gov.uk

Wards Affected: All

Background Documents (available for public inspection):

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee, responses to them, if they will be implemented, and if it will be, how this will be done.

Date	Item	Recommendation	Action	Contact Officer
5 September 2017	CYP/17/40 School Place Planning and Admissions	To request further information on the number of siblings who have been allocated places at different schools.	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Michelle Devine, Interim Head of Access
5 September 2017	CYP/17/41 School Governance Update	To recommend that the Council work to increase recruitment of school governors who reflected the diversity of the local community.	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Ruth Bradbury, School Governance Lead
27 February 2018	CYP/18/16 The Employment of Children	To request that the Council carry out a social media campaign to raise awareness of the legislation relating to child employment.	A response to this recommendation has been requested and will be reported back to the Committee via the Overview report.	Amanda Corcoran, Director of Education
4 September 2018	CYP/18/43 Children and Young People's Health including Mental Health Programme	To request that the Chair, on behalf of the Committee, write to the relevant Government Minister to lobby for additional funding for children and young people's mental health services.	A response to this recommendation will be reported back to the Committee via the Overview report.	Rachel McKeon, Scrutiny Support Officer

4 September 2018	CYP/18/44 Early Help Strategy	To request to that the analysis of the Troubled Families outcomes for 2017 be provided to Members of the Committee.	A response to this recommendation will be reported back to the Committee via the Overview report.	Joanne Dalton, Strategic Lead for Early Help and Interventions
4 September 2018	CYP/18/44 Early Help Strategy	To request a breakdown of the Early Help statistics at ward or district level.	A response to this recommendation was circulated to Members by email on 8 October 2018.	Joanne Dalton, Strategic Lead for Early Help and Interventions
9 October 2018	CYP/18/50 Draft Independent Reviewing Officer Annual Report 2017 – 2018	To request that a session be arranged outside of the formal Scrutiny Committee meetings for Members to examine the number of children becoming Looked After and the reasons for the changes in the numbers.	A response to this recommendation will be reported back to the Committee via the Overview report.	Rachel McKeon, Scrutiny Support Officer
9 October 2018	CYP/18/51 Manchester Curriculum for Life	To request that examples of the branded materials being tested in the pilot be circulated to Committee Members.	This was circulated to Members by email on 24 October 2018.	Rachel McKeon, Scrutiny Support Officer

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **26 October 2018** containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Register of Key Decisions:

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents that will be considered	Contact officer details
Capital Investment in schools Ref: 2016/02/01D	The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer	January 2018 or later	Checkpoint 4 Business Case	Amanda Corcoran 0161 234 4314 a.corcoran@manchester.gov.uk
Contract for 'The provision of a service for NEET Young People and those young	The appointment of a Provider to deliver a Targeted Youth Support Service	Director of Education and Skills	December 2018	Report and recommendations	Mike Worsley Procurement Manager mike.worsley@manchester.gov.uk 0161 234 3080

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents that will be considered	Contact officer details
people most at risk of becoming NEET' 2018/10/04G					
TC850 – Education Management System 2018/09/24B	An Education Management System which will integrate the Education department(s) at MCC along with parents and educational providers across Manchester.	City Treasurer	November 18 onwards	Report and Recommendation	Jon Nickson Senior Project Manager 0161 234 3723 j.nickson@manchester.gov.uk
Organisation of Special Educational Needs provision Ref: 2016/06/28	Agree to a prescribed alteration to Rodney House school to change designated age range and number of places. Agree to proposed changes to Sensory Services following consultation.	The Executive	March 2018 or later	Report outlining proposals. Outcomes of consultation process.	Amanda Corcoran Interim Director of Education 0161 234 1866 a.corcoran@manchester.gov.uk
School Place Planning	Approval on the strategy and spend	Executive	May 2018	Children and Young People Scrutiny	Name:Amanda Corcoran Position:Director of Education

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents that will be considered	Contact officer details
Report Ref: 2018/04/16A	options for the 19/20 basic need allocation.			report	Tel no:234 4314 Email address:a.corcoran@manchester.gov.uk
Leaving Care Services Ref: 2018/03/21B	It is resolved for MCC to decommission the current 3rd party contract and establish a 'Wholly Owned Trading Company' to deliver Leaving Care Services.	The Executive	30/5/18	Report, supporting documents and recommendations	Name: Paul Marshall Position: Strategic Director Tel no: 0161 234 3804 Email address: paul.marshall@manchester.gov.uk
Children and Young People Foster Care Flexible Purchasing System Ref: 2018/05/1D	Approval to use the North West FPS for the delivery of Foster Care services	Strategic Director of Children's Services	May 2018	Contract Report and recommendation	Mike Worsley Procurement Manager Tel: 0161 234 3080 Email: mike.worsley@manchester.gov.uk
Children's Residential Care Flexible Purchasing System	Approval to use the North west FPS for the delivery of Residential Care for Children	Strategic Director of Children's Services	August 2018	Contract Report and Recommendation	Mike Worsley, Procurement Manager, Tel: 0161 234 3080 Email: mike.worsley@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents that will be considered	Contact officer details
2018/08/01A					
Contract for the Provision of Housing Related Support for Young People, Homelessness and Drug and Alcohol Services 2018/08/16B	The appointment of Provider to deliver	Executive Director Strategic Commissioning and Director of Adult Social Services	December 2018	Report and Recommendation	Mike Worsley Procurement Manager mike.worsley@manchester.gov.uk 0161 234 3080

**Children and Young People Scrutiny Committee
Work Programme – November 2018**

Tuesday 6 November 2018, 2.00pm (Report deadline Thursday 25 October 2018)				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Inclusion Strategy	To receive a presentation providing further information on work to reduce the number of school exclusions, including the national review.	Councillor Rahman	Amanda Corcoran	See June 2018 minutes
Supplementary Schools	To receive a report that updates the Committee on the work in the City to engage and support Supplementary Schools. This update has been requested by the Ofsted Subgroup of Children and Young People Scrutiny Committee.	Councillor Rahman	Amanda Corcoran Jenny Patterson	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Rachel McKeon	

Tuesday 4 December 2018, 2.00pm (Report deadline Thursday 22 November 2018)				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Child and Adolescent Mental Health Services (CAMHS)	To receive a presentation on CAMHS and transitions; giving due regard to the following areas for the general population and Our Children (looked after/care leavers): <ul style="list-style-type: none"> • profile of need in Manchester - set in the context of the national and Greater Manchester picture • how the voice of children and young people 	Councillor Craig Councillor Bridges	Paul Marshall/ Professor Craig Harris, Manchester Health and Care Commissioning (MHCC)	See September 2018 minutes Invite Mental Health Champion and Chair of

	<p>shapes and influences services</p> <ul style="list-style-type: none"> • caseloads of CAMHS workers and interventions responsive to need • transition arrangements • performance (including waiting times and non-attendance) • impact and outcome • future planning and transformation arrangements including the transformation of mental health services for children in Manchester and any commissioning intentions 			Health Scrutiny Committee
Children's Health	<p>To receive a report on the population health needs of children in Manchester including:</p> <ul style="list-style-type: none"> • school nursing service • health visiting • dental and physical health • public health investment in addressing childhood obesity and malnutrition 	<p>Councillor Craig Bridges</p>	<p>David Regan/Sarah Doran/Paul Marshall</p>	<p>See June 2018 Audit Committee minutes</p>
Annual Adoption and Fostering report	<p>To receive a report on the Council's performance in relation to its adoption and fostering services</p>	<p>Councillor Bridges</p>	<p>Paul Marshall</p>	
Budget Setting – Children's and Education Services Business Plan	<p>To consider the proposed Children's and Education Services Business Plan.</p>	<p>Councillor Ollerhead Councillor Bridges Councillor Rahman</p>	<p>Carol Culley Paul Marshall Amanda Corcoran</p>	
Overview Report		-	<p>Rachel McKeon</p>	

Tuesday 8 January 2019, 2.00pm (Report deadline Thursday 27 December 2018)				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Children's Services.	Councillor Bridges		December or January - TBC
Budget Setting – Children's and Education Services Business Plan	To receive any additional information requested by the Committee at its meeting on 4 December 2018.	Councillor Ollerhead Councillor Bridges	Carol Culley Paul Marshall Amanda Corcoran	TBC
Special Educational Needs and Disability (SEND) Annual Report	To receive an update on SEND provision.	Councillor Rahman Councillor Bridges	Amanda Corcoran	
School Governance	To receive a report on school governance.	Councillor Rahman	Amanda Corcoran	TBC
Overview Report		-	Rachel McKeon	

Items To be Scheduled				
Item	Purpose	Executive Member	Strategic Director/ Lead Officer	Comments
Changes to Lancasterian Sensory Support Service	To receive a report in order to monitor the impact of the changes.	Councillor Rahman	Amanda Corcoran	See February 2017 minutes
Complex Safeguarding/Protect	To receive a report on the Council's Complex Safeguarding service.	Councillor Bridges	Paul Marshall	

report				
Early Help	To receive an update report in a year's time.	Councillor Bridges	Paul Marshall	See September 2018 minutes
Early Years	To receive a quarterly update. Next update to report on the Early Years Delivery Model, focusing on the Health Visitor programme.	Councillor Bridges	Amanda Corcoran	See 2 January 2018 minutes
Edge of Care Services	To receive a report on the range of approaches used to support children and young people on the edge of care, to include the context, anonymised case studies and information on value for money.	Councillor Bridges	Paul Marshall/ Sean McKendrick	See December 2017 minutes
Foster Care	To receive a further report at an appropriate time, to include information on the success of the Council's fostering service's recruitment and retention activity and an update on the number of children for whom the Council have secured a 'permanent' placement. To update Members on the issues raised by Manchester Foster Care Association, where appropriate.	Councillor Bridges	Paul Marshall/ Sean McKendrick	See November 2017 minutes
Greater Manchester Review of Children's Services	To receive a further report which provides more information on the proposals for Greater Manchester Children's Services, the Children and Families Bill and the Alan Wood review of LSCB, including the implications for Manchester City Council.	Councillor Bridges	Paul Marshall	See 31 January 2017 minutes
Leaving Care Service	To receive an update report in the 2019/2020 municipal year, to include further information on the work that Barclays Bank is doing to support our young people. To note that this report will also include an update on work to ensure suitable accommodation for our young people.	Councillor Bridges	Paul Marshall	See October 2018 minutes
Locality Plan	To receive a report on the Locality Plan as it relates to services for children and young people, including Child	Councillor Bridges	Paul Marshall	See November 2016 minutes

	and Adolescent Mental Health Services.	Councillor Craig		Invite Chair of Health Scrutiny Committee
Looked After Children and Care Leavers Placement Sufficiency Strategy Review	To request a further report in the 2018/2019 municipal year to update on progress and impact. To request that this report includes consideration of the reasons why the number of LAC is increasing in Manchester and nationally and information on the placement of sibling groups.	Councillor Bridges	Paul Marshall/Sean McKendrick	See May 2018 minutes
Looked After Children (LAC) and Corporate Parenting	To receive an annual report on the work of the Corporate Parenting Panel. To include an update on recent developments in respect of LAC and corporate parenting. To include the future role/best use of existing children's homes including best practice within other local authorities and models of practice.	Councillor Bridges	Paul Marshall / Linda Evans	See May 2018 minutes
Looked After Children (LAC) Investment Plan budget	To receive a quarterly update.	Councillor Bridges Councillor Flanagan	Paul Marshall /Simon Finch	Invite Resources and Governance Scrutiny Chair
Manchester Curriculum for Life	To receive an update report in 12 months' time.	Councillor Rahman	Amanda Corcoran	See July 2018 minutes Invite Chair of Economy Scrutiny Committee
Manchester Safeguarding Children Board (MSCB)	To receive the MSCB's Annual Report.	Councillor Bridges	Paul Marshall / Julia Stephens-Row	
Post Ofsted Improvement Plan Update	Regular reports provided by the Strategic Director for Children's Services detailing action taken as part of the Ofsted Improvement Plan. An update is currently	Councillor Bridges	Paul Marshall/ Linda Evans	See September 2017, 30

	received at each meeting. Updates will be aligned to themes within the Improvement Plan. Future content of reports will include: Corporate Parenting and LAC, Safeguarding, Fostering and Adoption, Quality of Practice (including a breakdown of the cases which have 'not met' practice standards, including case studies if appropriate) and Missing from Home. To also include an update on the progress and impact of the Getting to Good Board and its priorities. To receive a report outlining the impact of the actions in relation to the following Ofsted recommendation: "Monitor and improve the frequency and quality of management oversight and supervision in all teams. Ensure that supervision is regular, reflective and challenging, and that managers record the rationale for their decisions."			January 2018 and May 2018 minutes.
Proxy Indicators	To receive quarterly presentations of the proxy indicators outlined in the report considered by the Committee in June 2018 and to request that these presentations also include information on school attendance and exclusions.	Councillor Bridges Councillor Rahman	Paul Marshall/ Sean McKendrick/ Amanda Corcoran	See June 2018 minutes
Raising Standards of Practice in Children's Social Care	To receive an update report.	Councillor Bridges	Paul Marshall	See September 2016 minutes
Safeguarding	Regular reports provided by the Strategic Director for Children's Services, three a year. Future content to include: <ul style="list-style-type: none"> • Working together • Sex education in schools, safeguarding risks of access to internet porn, internet bullying • Feedback of action from lifestyle choices • Information on multi-agency work to disrupt and 	Councillor Bridges	Paul Marshall / Linda Evans	See July 2017, February 2018 and October 2018 minutes

	<p>enforce against activities leading to Child Sexual Exploitation (CSE)</p> <ul style="list-style-type: none"> • Safeguarding children in sport • The new safeguarding arrangements 			
School Attendance and Attainment	To receive regular reports regarding attainment and attendance. To include information on the use of flexi-schooling in Manchester and on children who are not included in the school attendance figures because they are waiting for a school place or are being home schooled.	Councillor Rahman	Amanda Corcoran	See 30 January 2018 minutes
School Calendar	To receive a report on progress to better align school calendars for 2018/2019.	Councillor Rahman	Amanda Corcoran	See June 2016 minutes
Sport and Active Lifestyles for Children and Young People	To receive a further report to include a review of the data from the 2017/2018 academic year.	Councillor Bridges Councillor Rahman	Amanda Corcoran/ David Regan/Lee Preston/Neil Fairlamb	See December 2017 minutes Invite Chair of Communities and Equalities Scrutiny Committee
Working Together to Safeguard Children	To consider Edwina Grant's discussion paper on future arrangements for working together to safeguard children at a future meeting.	Councillor Bridges	Paul Marshall	See 30 January 2018 minutes
Young Carers	To receive a report on Young Carers.	Councillor Bridges	Amanda Corcoran	See 30 January 2018 minutes
Youth and Play Trust	To review progress, including information on the transition arrangements for the hubs. To receive an update on the response to the recommendations of the Youth and Play Task and Finish Group.	Councillor Bridges Councillor Rahman	Amanda Corcoran	See December 2015 & February 2016 minutes